

# Application to become a Summer Reading Challenge 2024 *Marvellous Makers* Volunteer

Staff use only  
DATE RECEIVED

The volunteering opportunity is open to young people aged 12 to 18 inclusive.

**Closing date: Saturday 6 July 2024**

Title	First Name	Surname
Address ( <i>please include postcode</i> )		
Date of Birth		
Telephone Number		
Email		
<p><i>Please supply an email address if you possibly can as this is the way we will send you information about being a volunteer. It does not have to be your own email address: an adult who can pass on the information to you is fine. If you don't provide an email address we would have to contact you by letter which might delay you receiving information.</i></p>		

## At which libraries/sessions would you prefer to do your voluntary work?

<b>Ashton Library</b>		✓	<b>Hattersley Library</b>		✓
Sign-up session	Saturday 20 July 11.30 am – 1 pm		Activity	Thursday 8 August 2 - 3 pm	
Activity	Friday 2 August 3 – 4 pm		Activity	Thursday 22 August 2 - 3 pm	
Activity	Friday 16 July 3 – 4 pm				
<b>Denton Library</b>			<b>Hyde Library</b>		
Activity	Thursday 1 August 2 – 3 pm		Activity	Monday 5 August 10.30 – 11.30 am	
Activity	Thursday 15 August 2 – 3 pm		Activity	Monday 19 August 10.30 – 11.30 am	
<b>Droylsden Library</b>			<b>Mossley Library</b>		
Sign-up session	Saturday 3 August 11.30 am – 1 pm		Activity	Friday 9 August 10.30 – 11.30 am	
Activity	Monday 29 July 10.30 – 11.30 am		Activity	Friday 23 August 10.30 – 11.30 am	
Activity	Monday 12 August 10.30 – 11.30 am				
<b>Dukinfield Library</b>			<b>Stalybridge Library</b>		
Activity	Tuesday 30 July 10.30 – 11.30 am		Sign- up session	Saturday 20 July 11.30am – 1pm	
Activity	Tuesday 13 August 10.30 – 11.30 am		Activity	Wednesday 7 August 2 – 3 pm	
			Activity	Wednesday 21 August 2 – 3 pm	

What is the maximum number of sessions at which you would like to volunteer?

**The closing date is Saturday 6 July.** If your application is late, we may not be able to accept you at your first choice of library but may offer you a placement at a different Tameside library.

**Why do you want to be a Summer Reading Challenge volunteer? What do you hope to get out of volunteering?**

**What kind of skills do you have that might help you in your volunteering?**

**How did you find out about this opportunity?**

I have volunteered before			
Friend or family member			
School		Which school?	
Library			
A club or group		Which one?	
Social Worker			
Housing Association			
Other		Please specify	

**Information on Criminal Convictions/Offences**

Have you ever been convicted of an offence by a court?

*(This information will be treated in the strictest confidence)*

YES/NO

**NB – If under the Rehabilitation of Offenders Act 1974, your past conviction is regarded as spent, tick NO. If YES, please give details.**

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**Reference IF YOU ARE 16 OR OVER ONLY**

*(If you will still be 15 or under by August 24 you do not need a reference.)*

Please provide the name and contact details of someone who is willing to provide a reference for you for example an employer, tutor or social worker.

If you are unsure who to ask, please contact Joy Merrifield joy.merrifield@tameside.gov.uk

Name	
Position	
Address	
Telephone	
Email	

We will use this information to contact the person whose details you have provided and ask them to give us information about how they know you and your suitability for this volunteer role.

## Confidentiality

During the course of your work as a volunteer, children may reveal confidential information about themselves. We therefore ask all our volunteers to confirm this declaration:

Should I be appointed, I agree that any confidential information given to me during the course of my work as a volunteer will not be disclosed to anyone without the permission of the person concerned, unless there is a good reason to share it, such as where a child or others may be at risk of harm or danger and where sharing information is likely to safeguard and protect a child.

## Volunteer Declaration:

I confirm that the information provided in this application is correct and true. I agree to the information on this form being used and stored as outlined below.

Signed \_\_\_\_\_ Date \_\_\_\_\_

## Emergency contact

Please provide the name and phone number of someone we could contact if there was an emergency while you were at the library.

Name	
How do you know them?	
Telephone number	

## Parent/Guardian Permission (Under 18s only):

I confirm that I give \_\_\_\_\_ (name) permission to volunteer during the Marvellous Makers Summer Reading Challenge in Tameside Libraries.

I confirm that I agree to the information on this form being used and stored as outlined below.

Signed \_\_\_\_\_ Relation to applicant \_\_\_\_\_

Please tick this box if the volunteer will be making their own way home after activities. If this permission is not given, they will need to stay in the library until collected by an adult.

## Information provided on this form

We will store the information you give us on this form about yourself and your parent/guardian and use it to organise the Marvellous Makers volunteer programme, including to get in touch with you about sessions and to give you information related to volunteering in Tameside Libraries and for emergency contact. We will not share this information with people or organisations outside of Tameside Council. This information will be stored for the next 12 months so that we can contact you about volunteering, but if you want us to stop using your information you can let us know whenever you wish.

To see our data protection policy go to: <https://www.tameside.gov.uk/dataprotection>

Please return to: Summer Reading Challenge Volunteers, Ashton Library, Tameside One, Market Place, Ashton-under-Lyne OL6 6BH.

More information: [information.direct@tameside.gov.uk](mailto:information.direct@tameside.gov.uk)

We have included this Photography Consent Form so that we can use photos or recordings (audio or video) that volunteers make while taking part in our activities. You don't have to provide this if you do not want to, but you would not then be able to be part of any recording or photograph. The images and recording and the information on this form will be stored by Tameside Council - please read the Terms and Conditions of Use on the following page.



Office use - Video ID No:

## Photo and Video Consent Form

Under the Data Protection Act 2018 we need you to give your permission by completing this form for Tameside MBC and the NHS Greater Manchester Integrated Care Partnership to use these images for all promotional purposes.

This may include printed publications, online and digital promotions, adverts, audiovisual and electronic materials, media work, display materials, social media and any other media we may use in the future. We may also share these images with partner organisations to use for the same purposes as above.

You can withdraw your consent at any time by emailing your wishes to [communications@tameside.gov.uk](mailto:communications@tameside.gov.uk)

If you have any questions about how the council processes your data and your rights you can view our Privacy Notices and guidance which is available at [www.tameside.gov.uk/dataprotection](http://www.tameside.gov.uk/dataprotection) or contact [information.governance@tameside.gov.uk](mailto:information.governance@tameside.gov.uk)

Title of video shoot/event	Summer Reading Challenge Volunteers
Date	July - August 2024
Description and location of photograph(s)	Tameside Libraries. Volunteers at activities.

**A separate consent form must be filled out for each individual of a different residing address.**

**Please print names in BLOCK CAPITALS.**

**If individual is under 18 years of age, the named parent/guardian should sign the consent.**

Name of individual	Name of parent/guardian if individual is under 18 years old	Signature of consent
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Address	
Contact number	

**Please note that the terms and conditions for use of these images are on the back of this form.**

## **Terms and conditions of use**

- Signed consent continues with no time limit - Images will be stored and can be used for any future promotional purposes.
- You have the right to refuse consent.
- You have the right to withdraw consent at anytime by emailing [communications@tameside.gov.uk](mailto:communications@tameside.gov.uk) with your full name and the name of the project.
- We will not include details or full names (which means first name and surname) of any child or adult in an image on video, on our website, or in printed publications, without good reason. For example, we may include the full name of a competition prize winner, however we will not include the full name of a model used in promotional literature.
- We may use group or class images with very general labels, such as “a science lesson” or “making Christmas decorations”.

**Please note** - Websites and social media can be viewed throughout the world and not just in the UK where UK law applies.