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**Tameside Adult Safeguarding
Partnership Board**

Safeguarding Adults Experience

How the Safeguarding
Adults process works for you

Accessible formats and translated versions of this leaflet can be printed on request. Please contact communications@tameside.gov.uk.

Your main point of contact is:

They can be contacted on:

Scan/Click Here

At the end of the safeguarding process, we will ask you your thoughts via a questionnaire which can be posted back or completed via the QR code.



If you wish to complete a paper based response please contact Tameside Adult Safeguarding Partnership Board on **07870395373 / 07866934818**

Adult Safeguarding and Me

You have been given this publication because Tameside adult social care have concerns for you or the person you represent.

This may be because of something they have been told or something they have seen.

The person who gives you this booklet will inform you of what these concerns are.

This information booklet will let you know what happens next.



What does Adult Safeguarding mean?

Adult Safeguarding applies to everyone over the age of eighteen.

Every adult has the right to a life free of fear and to be treated with dignity. This means that their choices are respected and they are not forced to do anything against their will.

Many adults over the age of eighteen rely on other people to help them in their day to day living. This may be due to illness, disability or frailty. They may be at risk of abuse from people they know such as a relative, friend, neighbour, or paid carer, or, less frequently, by a stranger.

Abuse can happen anywhere including in their own home, in a Care Home, Day Care Centres or hospitals.

Abuse can take many forms such as hitting, slapping, pushing, shouting or swearing which makes the person afraid. Abuse can also include unwanted touching, kissing, sexual intercourse or exploitation, money or property taken without consent or under pressure. It is also abuse if someone is not being cared for properly (in health or their surroundings) or they are being denied privacy, choice or social contact.



What will happen next?

We will discuss with you what will happen.

We will then gather information to establish the facts in regard to what has happened and what may need to be done to make sure you and others are safe.

We will agree with you how we will keep you up to date throughout the process.

As part of our enquiries, we will gather relevant information from others such as your family, district nurses, GP's, care support workers, other health professionals, the police or anyone else we feel can help.

While your wishes will be respected there may be occasions when we will have to share information with other agencies.



How will we reach conclusions?

Once we have gathered all the necessary information, we will discuss our findings with you.

It will be agreed with you how you would like this information to be shared, such as location etc.

It may take place during a meeting called a Planning/Outcome Meeting which you will be invited to. If it's not appropriate for you to attend the meeting, or you do not wish to attend, alternative options will be discussed as to how you will be included within this process.

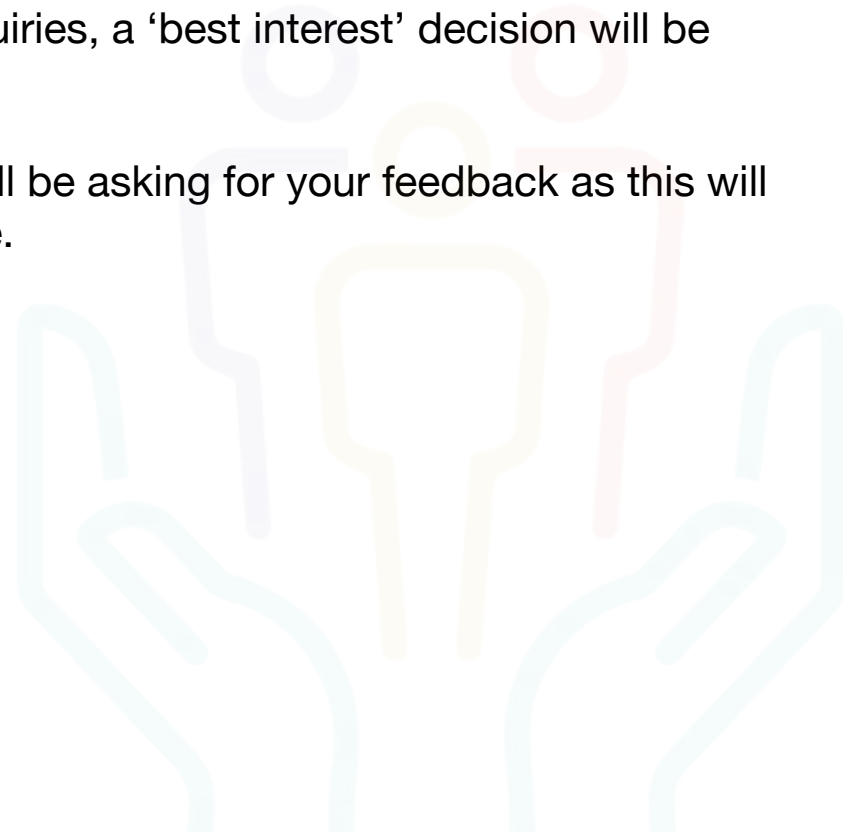
You will have the opportunity to invite people of your choice to support you.

There may be other people/professionals who have been involved in the enquiries present.

The purpose of the meeting is so that necessary steps can be taken to prevent or reduce the risk of abuse happening again.

If someone lacks the capacity and are unable to make their own decisions in any area of the enquiries, a 'best interest' decision will be made.

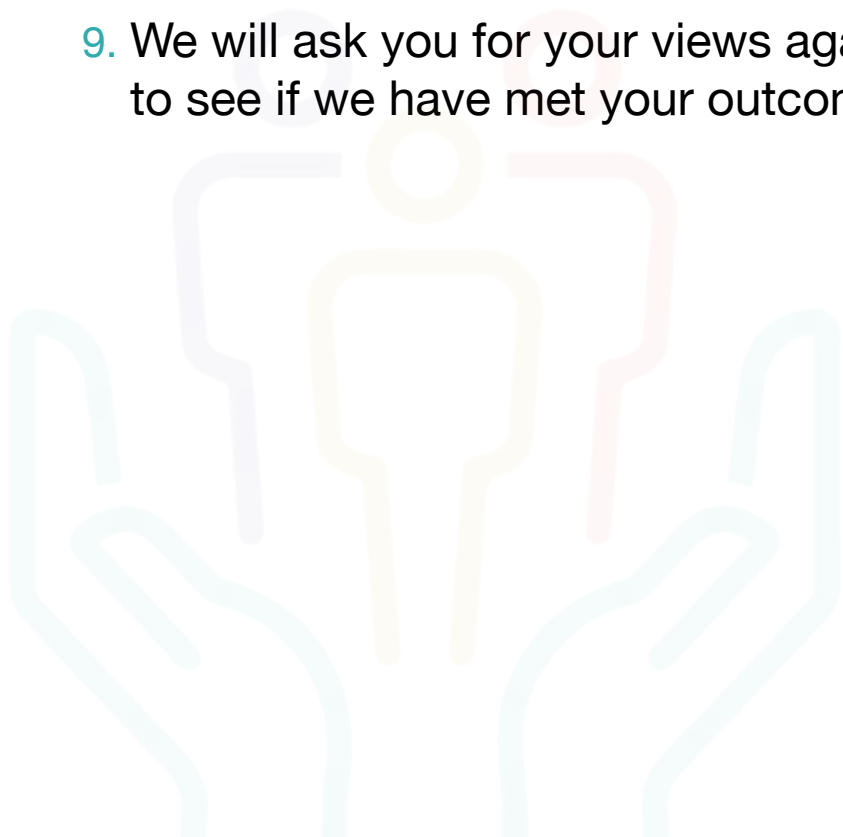
At the end of the process, we will be asking for your feedback as this will enable us to improve our service.



We understand this may be a worrying time.

Our commitments to you:

1. We will ask you at the beginning of the process what you want to happen.
2. We will listen to you.
3. We will be polite and respectful.
4. Your privacy will be respected.
5. We will tell you what we are doing and why.
6. We will agree how to include you throughout the process.
7. We will make our enquiries carefully and sensitively.
8. We will share our findings and provide you with the support that you require.
9. We will ask you for your views again at the end of the process to see if we have met your outcomes and standards.



Contact Details

You can get in touch with the main contact provided to you written at the start of this booklet.

Alternatively, you can contact Adult Social Care on **0161 922 4888**.

Monday - Wednesday: 8.30am to 5.00pm

Thursday: 8.30am to 4.30pm

Friday: 8.30am to 4.00pm

If you need support outside of the hours above, please contact **0161 342 2222**.

If you feel you or others are in immediate danger, or a crime has been committed please contact the police on **999** in emergencies or **101** to report a crime.



Find our policy, procedures and guidelines at www.tameside.gov.uk/taspb

View our Corporate Privacy Notice at www.tameside.gov.uk/dataprotection/PrivacyNotice