

Tameside & Glossop Strategic Commission Equality Impact Assessment (EIA) Form

Subject / Title	Statement of Licensing Policy 2022-2027
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Team	Department	Directorate
Licensing	Environmental Services	Place

Start Date	Completion Date
10 October 2021	24 May 2022

Project Lead Officer	Mike Robinson
Contract / Commissioning Manager	Sharon Smith
Assistant Director/ Director	Emma Varnam / Ian Saxon

EIA Group (lead contact first)	Job title	Service
Emma Varnam	Assistant Executive Director	Operations and Neighbourhoods
Sharon Smith	Head of Public Protection	Public Protection
Mike Robinson	Regulatory Services Manager (Licensing)	Licensing

PART 1 – INITIAL SCREENING

An Equality Impact Assessment (EIA) is required for all formal decisions that involve changes to service delivery and/or provision. Note: all other changes – whether a formal decision or not – require consideration for an EIA.

The Initial screening is a quick and easy process which aims to identify:

- *those projects, proposals and service or contract changes which require a full EIA by looking at the potential impact on, or relevance to, any of the equality groups*
- *prioritise if and when a full EIA should be completed*
- *explain and record the reasons why it is deemed a full EIA is not required*

A full EIA should always be undertaken if the project, proposal and service / contract change is likely to have an impact upon, or relevance to, people with a protected characteristic. This should be undertaken irrespective of whether the impact or relevancy is major or minor, or on a large or small group of people. If the initial screening concludes a full EIA is not required, please fully explain the reasons for this at 1e and ensure this form is signed off by the relevant Contract / Commissioning Manager and the Assistant Director / Director.

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1a.	What is the project, proposal or service / contract change?	<p>Section 5 of the Licensing Act 2003 requires a licensing authority to prepare and publish a statement of its Licensing Policy, reviewed every five years. Such a policy must be published before the authority carries out any function in respect of individual applications and notices made under the terms of the Licensing Act 2003.</p> <p>The policy sets out the general approach to make licensing decisions whilst remaining consistent with the provisions of the Licensing Act 2003.</p>
1b.	What are the main aims of the project, proposal or service / contract change?	The Licensing Act 2003 requires the Council, to update the existing statement of licensing policy in order to keep the policies relevant and up-to-date.

<p>1c. Will the project, proposal or service / contract change have either a direct or indirect impact on, or relevance to, any groups of people with protected equality characteristics?</p> <p>Where there is a direct or indirect impact on, or relevance to, a group of people with protected equality characteristics as a result of the project, proposal or service / contract change please explain why and how that group of people will be affected.</p>				
Protected Characteristic	Direct Impact/Relevance	Indirect Impact/Relevance	Little / No Impact/Relevance	Explanation
Age			✓	
Disability			✓	
Ethnicity			✓	
Sex			✓	
Religion or Belief			✓	
Sexual Orientation			✓	
Gender Reassignment			✓	
Pregnancy & Maternity			✓	
Marriage & Civil Partnership			✓	
Other protected groups determined locally by Tameside and Glossop Strategic				

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Commission?				
Group (please state)	Direct Impact/Relevance	Indirect Impact/Relevance	Little / No Impact/Relevance	Explanation
Mental Health			✓	
Carers			✓	
Military Veterans			✓	
Breast Feeding			✓	
Are there any other groups who you feel may be impacted by the project, proposal or service/contract change or which it may have relevance to? <i>(e.g. vulnerable residents, isolated residents, those who are homeless)</i>				
Group (please state)	Direct Impact/Relevance	Indirect Impact/Relevance	Little / No Impact/Relevance	Explanation
Low or no income groups			✓	

“Low or no income groups” should be included as a key consideration when assessing the impact of your project, proposal, policy or service/contract change.

Wherever a direct or indirect impact or relevance has been identified you should consider undertaking a full EIA or be able to adequately explain your reasoning for not doing so. Where little / no impact or relevance is anticipated, this can be explored in more detail when undertaking a full EIA.

1d.	Does the project, proposal or service / contract change require a full EIA?	Yes	No
			✓
1e.	What are your reasons for the decision made at 1d?	<p>The changes proposed in the revised Statement of Licensing policy are not anticipated to impact on protected characteristic groups or the wider community.</p> <p>The policy itself is intended to have an overall positive impact on the area and its residents, supporting the safe operation of licensed premises in the Tameside.</p>	

If a full EIA is required please progress to Part 2.

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PART 2 – FULL EQUALITY IMPACT ASSESSMENT

2a. Summary
Not required

2b. Issues to Consider
N/A



2c. Impact/Relevance
N/A

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2d. Mitigations (Where you have identified an impact/relevance, what can be done to reduce or mitigate it?)	
N/A	N/A

2e. Evidence Sources
N/A

2f. Monitoring progress		
Issue / Action	Lead officer	Timescale
N/A	N/A	N/A

Signature of Contract / Commissioning Manager	Date
	14 April 2022
Signature of Assistant Director / Director	Date
	14 April 2022

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