

Business Rates – Moving Out Form

Please complete this form and return by email

to: revenuesmail@tameside.gov.uk

1	Name of vacating occupier		Phone number	
2	Address of the property vacating			
3	Business Rates reference			
4	Date vacated this property?			
5	Are you a leaseholder	Yes		No
	If yes, please state the date the lease ceases/ceased			
6	If you do not own this property, please state the owner's full name and address			
7	Please state a forwarding address			
8	New occupier details if known			

I confirm that the information given above is to the best of my knowledge, correct and true.

Signature	
Name	
Date	
email	

Please complete and send this form by email to: revenuesmail@tameside.gov.uk.

Alternatively, please print this form and send to:
Business Rates, PO Box 304, Ashton-under-Lyne, Tameside, OL6 0GA. Contact telephone number: 0161 342 2045