Place Directorate

APPLICATION FOR A REGULARISATION CERTIFICATE

The Building Act 1984
The Building Regulations 2000 / 2010* (as amended)

This form is to be filled in by the person (or his/her agent) who intends to carry out building work. Please read the notes on the reverse side. Please type or use block capitals.

Planning and Building Control Tameside MBC, PO Box 304, Ashton Under Lyne, Tameside, OL6 0GA

Call Centre 0161 342 8355 Minicom 0161 342 2283

www.tameside.gov.uk Email: building.control@tameside.gov.uk

Applicant's Name: Address:	s details (see note 1)	
Postcode:	Tel:	email:
Agent's de Name: Address:	tails (if applicable)	
Postcode:	Tel:	email:
Location a Address:	nd use of building to which ι	inauthorised work relates
Postcode: Building use	p:	
Full descri	ption of unauthorised work:	
5		
	<u> </u>	. Date work was completed:
	Electrical Works . (This must be conditional or the condition of the works were the works were	completed where ' Notifiable Electrical ' has been e undertaken after 1st January 2005)
	notifiable works undertaken?	YES/NO* (delete as appropriate
	his work carried out by a compe	etent electrician registered with a Part P self
3. If YES	to q2 supply their Trade Associa	ition & Registration Number
	to q2 provide full details of the	electrical works undertaken, including wirin
specifi	cation/layout plans and BS7671 e must be added to your charge	test certification. An additional standar payment.

6	Builder's details (responsible for the works if applicable) Name: Address:
	Postcode: Tel:
	If there was no builder were you responsible for the building works? YES / NO* (*delete as appropriate)
7	Charges Breakdown (see notes 5 -8)
	Normal ChargeTotal £ (No VAT) plus 50% * = £ (No VAT) plus 50% * = £ Notifiable Electrical works Charge Total £ (No VAT) plus 50% * = £ Total charge payable £
8	Statement (to be signed by the applicant) This notice is given in relation to unauthorised work carried out on or after 11 th November 1985 and is submitted in accordance with Regulation 18 (2). Name: Signature:

Notes for Applicants

- 1. The applicant is the owner of the building.
- 2. One copy of this notice should be completed and submitted with (1) a plan of the unauthorised work and (2) a plan showing any additional work required to be carried out, to secure compliance with the Building Regulations which were applicable at that time.
- 3. The purpose of Building Regulation 18 is to enable homeowners and others to submit an application for a Regularisation Certificate to the Local Authority.
- 4. In order to assess whether regulation compliance has been achieved, the Local Authority is empowered to require the applicant to open up work where necessary, and the applicant must be willing to comply with all such reasonable requests.
- 5. The appropriate charge is dependant upon the type of work for which a Regularisation certificate is being applied for, this is equivalent to the Building Notice charge plus 50% (please note there is no VAT is applicable). Note for dwellings and converted dwellings the regularisation charge is plus 50%. Refer to our standard scale of charges available separately. Please indicate how you have calculated the charges.
- 6. If the Local Authority find that they cannot determine (or cannot determine without unreasonable cost or disruption to the owner) what work would enable compliance with the regulations, the Regularisation charge is not refundable.
- 7. If notifiable electrical works have been undertaken and they are not covered by an appropriate competent person scheme you will be required to provide full details of the electrical works undertaken and pay the additional electrical works charges with the 50% increase. Note applies only where the works were commenced after 1st January 2005 when part P came into force.
- 8. No VAT is payable on this type of application.
- 9. Further information and advice concerning the Building Regulations and Planning matters may be obtained from your Local Authority.