

Planning Policy Privacy Notice

Summary

This privacy notice explains what personal information is collected, what it is used for and who it is shared with. It also describes why we require your data, and the legal basis on which we do this.

This privacy notice relates to Planning Policy Consultations. It provides additional information that specifically relates to this particular approach, and should be read together with [Tameside MBC Corporate Privacy Notice](#), which provides more detail.

Purpose(s)

We collect and obtain your personal information for the following purpose(s), to:

- Enable us to carry out specific functions for which we are responsible;
- Inform the preparation of Development Plan Documents, Supplementary Planning Documents and associated guidance;
- Work with neighbourhoods on their plans;
- Work with neighbouring authorities and the Greater Manchester Combined Authority on strategic policies;
- Work with specific consultation bodies as defined by the Town and Country Planning (Local Planning) (England) Regulations 2012;
- Provide statistics to government departments as required;
- Monitoring development, including preparing regular assessment of the Council's supply of potential development sites; and
- Maintain a database of people that we contact and consult with during the planning policy process, for example:
 - Development Plan Documents;
 - Neighbourhood Plans;
 - Strategic Planning Documents;
 - Supplementary Planning Documents and Guidance;
 - Strategic Housing and Economic Land Availability Assessment; and
 - Brownfield Land Register.

Categories of Personal Data

In order to carry out these purposes we collect and obtain the following categories of personal data:

- Names;
- Addresses; and
- Contact Details (Email and Telephone Numbers).

For the purposes identified above personal data may be collected from:

- Personal data supplied by service users in response to call for sites and consultations either by post, email, telephone call or electronically via the Council's website or the Planning portal.
- Land owners and developers wishing to promote sites.
- People who have supplied responses and made representations on draft Development Plan Documents (DPD's), Neighbourhood Plans, Supplementary Planning Documents and guidance and land supply as they move through the plan making process.
- People who have notified us that they wish to be included on a consultation database for plan-making and future consultations.

Legal Basis for Processing

The legal bases for processing are:

- The Town & Country Planning Act 1990
- Planning and Compulsory Purchase Act 2004
- Planning Act 2008 (as amended by Part 6 of the Localism Act 2011)

- Housing and Planning Act 2016
- Neighbourhood Planning Act 2017
- The Town and Country Planning (Local Planning)(England) Regulations 2012, as amended
- Neighbourhood Planning (General) Regulations 2012, as amended
- General Data Protection Regulation - Article 6(1)(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

Information Sharing

Data received as part of planning policy processes will be shared in accordance with the relevant planning legislation, on our website and each consultation will advise respondents accordingly of this privacy notice. We sometimes need to share the information we have with other bodies or parts of the Council as follows:

- Officers within the Planning service;
- Other Council Services;
- Planning Inspectorate;
- Plan Examiners and Programme Officers;
- Other public bodies, including other Local Planning Authorities, Unitary and Council Councils and the Greater Manchester Combined Authority;
- Neighbourhood Planning bodies;
- Instructed parties such as consultants working on the Council's behalf; and
- Specific consultation bodies as defined by the Town and Country Planning (Local Planning) (England) Regulations 2012.

How long will we keep your information?

We will only retain information for as long as it is required. A copy of the council's retention schedule is available on request.

Data Transfers beyond European Economic Area

We do not transfer any of your personal information outside the European Economic Area ('EEA').

Your rights

Information about exercising your rights can be found on the council's website [Exercising Your Individual Rights](#).

Security

We use appropriate technical, organisational and administrative security measures to protect any information we hold in our records from loss, misuse, and unauthorised access, disclosure, alteration and destruction.

Data Protection Officer

You can contact the Council's Data Protection Officer at information.governance@tameside.gov.uk or by calling 0161 342 8355.

Automated Decisions

No automated decisions are made throughout this process.

Updates

We may update or revise this Privacy Notice at any time so please refer to the version published on our website for the most up to date details on our [Data Protection](#) page.